

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1

10

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/26/2012		2. CONTRACT NO. (If any) EP-W-12-021		6. SHIP TO: a. NAME OF CONSIGNEE OBLR	
3. ORDER NO. 0001		4. REQUISITION/REFERENCE NO.			
5. ISSUING OFFICE (Address correspondence to) SRRPOD US ENVIRONMENTAL PROTECTION AGENCY SUPERFUNDRCRA REGIONAL PROCUREMENT OPERATIONS 1200 PENNSYLVANIA AVE NW WASHINGTON DC 20460				b. STREET ADDRESS US EPA EPA WEST BUILDING 1301 CONSTITUTION AVENUE NW MAIL CODE	
				c. CITY WASHINGTON	d. STATE DC
				e. ZIP CODE 20004	
7. TO: a. NAME OF CONTRACTOR SYSTEMS RESEARCH AND APPLICATIONS CORPORATION				f. SHIP VIA	
b. COMPANY NAME				8. TYPE OF ORDER	
c. STREET ADDRESS 4300 FAIR LAKES COURT				<input type="checkbox"/> a. PURCHASE REFERENCE YOUR: <input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY FAIRFAX		e. STATE VA	f. ZIP CODE 220334232	Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE OBLR	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT	
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	
<input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED	<input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM	<input type="checkbox"/> h. EDWOSB			
13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS	
a. INSPECTION Destination	b. ACCEPTANCE Destination				

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Tax ID Number: (b)(4) DUNS Number: 097779698 Brownfields and Land Revitalization Analytical and Technical Support Task Order Award - Support for 2013 National Brownfields Conference Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME RTP FINANCE CENTER						\$484,933.00
	b. STREET ADDRESS (or P.O. Box) US ENVIRONMENTAL PROTECTION AGENCY RTP-FINANCE CENTER D143-02 109 TW ALEXANDER DRIVE						\$484,933.00
c. CITY DURHAM		d. STATE NC	e. ZIP CODE 27711				17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)

23. NAME (Typed)
Lynette Gallion
TITLE: CONTRACTING/ORDERING OFFICER

SCHEDULE - CONTINUATION

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER	CONTRACT NO.	ORDER NO.
09/26/2012	EP-W-12-021	0001

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	TOPO: Patricia Overmeyer Admin Office: SRRPOD US ENVIRONMENTAL PROTECTION AGENCY SUPERFUNDRCRA REGIONAL PROCUREMENT OPERATIONS 1200 PENNSYLVANIA AVE NW WASHINGTON DC 20460 Accounting Info: Period of Performance: 09/26/2012 to 09/30/2014 TASK ORDER #001 CEILING AND FUNDING Incrementally Funded Amount: \$239,755.62 Accounting Info: 12-13-B-D1D-301D43-2505-GQ00BZ00-12D1D2B010- 001 BFY: 12 EFY: 13 Fund: B Budget Org: D1D Program (PRC): 301D43 Budget (BOC): 2505 Job #: GQ00BZ00 DCN - Line ID:12D1D2B010-001 Funded: \$239,755.62				484,933.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$484,933.00

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 348 (Rev. 4/2006)

Prescribed by GSA FAR (48 CFR) 53.213(f)

BROWNFIELDS AND LAND REVITALIZATION ANALYTICAL AND TECHNICAL SUPPORT

CONTRACT: EP-W-12-021
TASK ORDER: #0001
TASK ORDER TITLE: Support for 2013 National Brownfields Conference

TASK ORDER STATEMENT OF WORK**I. BACKGROUND**

On January 11, 2002, President Bush signed into law the Small Business Liability Relief and Brownfields Revitalization Act. This legislation amended the Comprehensive Environmental Response Cleanup and Liability Act (CERCLA) to expand potential federal financial assistance for brownfields revitalization, including grants for assessment, cleanup, job training, research and technical assistance. Since 1996, the Office of Brownfields Cleanup and Redevelopment (OBLR) has held an biennial national conference as a forum to engage various brownfields communities, partners and stakeholders to discuss technical, policy, and financial issues related to Brownfields assessment and cleanup activities and community revitalization.

The purpose of this task order is to assist the Agency in organizing and delivering a national training conference to provide for training and the disseminating of information about Brownfields and Land Revitalization to its many stakeholders and interested participants. Under this task order, the contractor shall provide the Agency with assistance in planning and delivering the *2013 National Brownfields Conference* in Atlanta, Georgia. This is a national conference with multiple stakeholders, including technology experts, federal and state government, private sector representatives, and local citizen and environmental groups. The conference will take place at the Georgia World Congress Center, 285 Andrew Young International Blvd., NW, Atlanta, Georgia 30313. The offeror shall honor and comply with all contracts previously entered into on behalf of EPA for the delivery of conference services, including contractors for convention center rental, hotel and meeting space rental, registration activities, and other conference logistics. The offeror shall not enter into negotiations with previously determined contracts.

Outlined below is the historical attendance from the 2011 National Brownfields Conference:

Participant Category	2011 count
Federal Government	670
State and Local Government	1200
Non-Profit	625
Private Sector	3000
<i>Total</i>	<i>5520</i>

II. SCOPE OF WORK

The purpose of this task order is to assist the Agency in organizing and delivering a national training conference to provide for training and the disseminating of information about Brownfields and Land Revitalization to its many stakeholders and interested participants. Work to be performed under this

Task Order aligns with Task Areas 3 'Communications and Outreach Support', 7, 'Training Support and Technical Assistance for Federal and Non Federal Organizations and Individuals' and 10 'Facilitation, Meetings and Conference Support' of the contract Statement of Work.

III. PERIOD OF PERFORMANCE

The task order period of performance shall be through September 30, 2014.

IV. TASKS

1. Task 1: Facility Coordination for the 2013 National Brownfields Conference

The contractor shall coordinate facility logistics for the 2013 Brownfields Conference. The contract will honor and comply with all previously negotiated contractors with the Atlanta Work Congress Center and Atlanta hotels entered into on behalf of EPA. Specific required contractor activities include:

- A. Research and secure additional hotel blocks to accommodate participants, if a potential overflow hotel is needed.
- B. Plan up to three trips to the Conference location (Atlanta, Georgia) to coordinate conference logistics that will not exceed two days (including travel time), and plan for no more than two essential contractor staff persons to participate at each of the site visits.
- C. Work with EPA TOCOR and EPA's non-federal co-sponsor in planning the conference general schedule and the educational program schedule. The schedule must be coordinated with the spacing and logistical limitations at the conference center.
- D. Prepare and deliver a final meeting place plan that outlines specific uses and layouts for each conference center and hotel meeting room and office space. The plan must assign meeting space in accordance with the provisions of the educational program design and in accordance with the space and audio visual needs of all conference activities. The plan must be coordinated with both EPA and the non-federal cosponsor for the conference. The final delivery date will be mutually determined by the EPA TOCOR and the Contractor, but no later than March 1, 2013.
- E. Learn and know about general security, emergency evacuation, medical emergency response, and maintenance requirements at the Convention Center and communicate all security, emergency management and maintenance issues and requirements to the EPA Task Order Contracting Officer's Representative (TOCOR) and to the non-federal cosponsor.
- F. Oversee and manage the setup and breakdown of all conference meeting space, office space, and exhibit space in compliance with the Conference contracts with the Georgia World Congress Center and the conference hotels, and in compliance with all applicable local labor laws and applicable local ordinances.

2. Task 2: Logistical Support for the Educational Program and Associated Activities at the 2013 National Brownfields Conference

- A. The contractor shall maintain a matrix of conference speakers that tracks the presenters and moderators for each panel. The matrix shall include a summary description of each panel, the speaker information (names, titles, etc.), and the audio visual needs of the speakers. The contractor shall contact the EPA TOCOR, appropriate EPA staff, and staff with the non-federal cosponsor coordinating the conference to gain input on the information to be tracked in the matrix.

- B. The contractor shall make all educational programming materials, including materials submitted by conference speakers and moderators available for use by the Conference non-federal cosponsor on the Conference Website. Conference materials will be prepared to be available via electronic media, before, during, and after the conference. The EPA TOCOR will assist the contractor in determining what conference materials need to be available before and after the conference.
- C. The contractor shall plan and develop all appropriate signage for the conference, including directional signs and signs for information kiosks, registration booths, all meeting rooms, the exhibit hall, and offices at the conference. All signage must comply with green conference provisions and the printing of non-recyclable materials must be minimized to the greatest extent.
- D. The contractor shall procure, oversee and coordinate all audio-visual equipment and staff at the Atlanta World Congress Center and all hotel meeting space. The contractor shall ensure that microphones, computers, projectors, screens, capability for videotaping plenary sessions, and other audio visual equipment that may be needed for all conference sessions are provided.
 - a. The contractor will coordinate audio visual needs with the educational program plan. This includes 4 microphones for each of the 20 breakout rooms. At least 2 microphones are needed on the stage for the plenary sessions.
 - b. The Contractor shall provide all necessary communications equipment necessary for the effective management of the conference, including the monitoring of all educational programming and all on-going conference activities.

3. Task 3: Travel Coordination for participants of the 2013 National Brownfields Conference

- A. Obtain information related to flights, local transport, hotel, food venues, medical services, etc., and have information incorporated into the 2013 Brownfields conference website and conference brochure produced by ICMA (ICMA is the Conference non-federal cosponsor).
- B. Work closely with local agencies such as the housing bureau to make conference registration and travel processes seamless on the Brownfields Conference website. Coordinate all website activities with the non-federal cosponsor.
- C. Ensure that all housing and travel logistics information is fully integrated with the Brownfields Conference registration process and ensure all necessary information is posted on the Conference website.

4. Task 4: Registration for the 2013 National Brownfields Conference

- A. Pre-registration
 - a. The contractor shall conduct all pre-registration activities for the 2013 National Brownfields Conference. Conference registration must be conducted exclusively on line and must incorporate the collection of a registration fee and must be fully integrated with hotel registration activities and registration for all conference activities requiring separate registration (e.g., model workshops, training events, tours).
 - b. There must be seamless coordination between the Conference registration process and the Conference website. Registration and conference programming on the Conference website must be integrated. Conference registrants must be able to access Conference registration from the Conference website.
 - c. The contractor must provide a registration system for the conference. The registration system must have the capability to track and collect all registration fees and provide for

the registration and payment information for all conference hotels. EPA will not pay for the development of a conference registration system.

- d. The contractor must maintain a registration database that tracks registrants by name, organization, stakeholder group, and other identification information. The data base must track hotel registration information and registration fee collection information. The data base and registration system must be secure and all personal information related to hotel registration requests and payment information must be kept confidential.
- e. The contractor shall collect and track all required registration fees. The contractor must prepare and maintain running logs of the list of registrants, requests for information, and follow-up activities. The contractor must be able to categorize registrants (e.g., federal, state or local government, tribal, community, bankers, developers, environmental justice, etc.). The contractor must contract with all conference hotels for the coordination of hotel registrations and the collection of payment information. The contractor must coordinate conference registration and exhibit hall registrations with the non-federal cosponsor.
- f. The contractor is responsible for establishing a registration fee structure, following guidance provided by the EPA TOCOR. EPA envisions a graduated registration fee structure that would include a lower fee for state and local government participants and non-profit organizations and higher fees for private sector participants. Different fees could be established for exhibitors (in coordination with exhibit booth fees) and fees could vary based upon the timing of registration (e.g., earlier, late, on-site). Registration fees should be set high enough to cover anticipated expenses associated with conference registration and on-site logistics and labor. However, registration fees should be set at a level that will not significantly discourage participation by community and non-profit stakeholders.
- g. It is EPA's expectation that fees collected by the contractor will cover costs associated with conference registration, and on-site logistics, including all audio visual needs, security, signage, educational program monitoring and conference coordination and on-site communications.
- h. The contractor shall provide for the printing and distribution of conference nametags. Conference nametags must indicate the type or level of registration paid for by the registrant. Nametags must be worn by all conference participants at all conference meetings and activities.

B. On-site registration

- a. The contractor shall oversee and manage the "on-site" registration booth for the actual conference dates. The contractor shall staff the registration booth with knowledgeable staff who can answer participants' questions about the facility, where to find information regarding sessions, and help any participant that might need it with on-site logistical information. The contractor must provide for on-site registration for walk-in attendees and must collect and track registration fees and provide nametags for all walk-in registrants.
- b. The contractor shall plan and coordinate for the development of a registration packet to be distributed to all participants registered for the conference. The registration packet must be in a format accessible for a hard copy distribution and electronic distribution

over the Internet. An outline of the registration pack shall be delivered to the EPA TOCOR and the non-federal cosponsor at least 30 days prior to the conference opening.

C. On-site logistics

- a. The contractor shall assist the EPA TOCOR in monitoring and facilitating on-site logistics during the conference. Contractor staff will monitor meeting rooms and assist EPA staff with session coordination, speaker materials, and escorting VIPs to meeting rooms and keynote venues.

D. Post registration

- a. The contractor shall develop a participants list for the 2013 Brownfields conference and deliver it in both a PDF and an excel format at a time to be determined by the EPA TOCOR.

5. Task 5: Support for OBLR Participation at 2013 National Brownfields Conference

- A. The contractor shall secure OBLR space at the Brownfields Exhibit hall for the Brownfields Exhibit System – The contractor shall update and change the OSWER OBLR Brownfields Exhibit System for display, as necessary, at the 2011 Brownfields conference. All updates will reflect any new developments and changes to the Brownfields Program as provided to the contractor by the EPA TOCOR. The contractor should assume that OBLR will require only updated banners displaying recent program accomplishment data and current administration leadership quotes, as necessary. No changes to the structure of the booth are anticipated.
- B. The Contractor shall plan for the procurement (rent/lease) of appropriate computer support and telephone equipment for certain necessary convention center EPA staff offices. EPA is currently estimating that there will be 5 or 6 staff offices requiring two computers and one printer each with internet connection. Two additional rooms will be needed for the Speaker Ready Room and the Press Availability Room. At least one telephone line should be available for each EPA office.
- C. The Contractor is allowed to have its own office in the convention center to prepare and facilitate on-site work relating to the conference, to be equipped with two computers, two printers and two phone lines to coordinate logistics and prepare documents needed while on site.

DELIVERABLES

DATES

Registration system	Available and operational no later than September 10, 2012
Log of registrants	Monthly until April 1, 2013, then weekly until start of conference
Matrix of Speakers, Panel members, and audiovisual needs	Monthly until April 1, 2013, then weekly until start of conference
Draft Meeting Place Plans	No later than 21 business days after the first site visit, and at least monthly thereafter.
Final Meeting Place Plans	No later than March 1, 2013
OBLR Booth Materials and Designs	No later than March 15, 2013

EP-W-12-021 / Task Order #0001

Draft list of materials for Registration Packets	April 1, 2013
Final Registration packets	May 10, 2013
Final list /data base of all registrants	August 1, 2013

V. POINT OF CONTACT

TASK ORDER CONTRACTING OFFICER'S REPRESENTATIVE

Patricia Overmeyer

USEPA Headquarters
Ariel Rios Building
1200 Pennsylvania Avenue, N. W.
Mail Code: 5105T
Washington, DC 20460

Email: Overmeyer.patricia@Epa.gov
Phone: 202-566-2774
Fax: 202-566-1476

VI. TERMS AND CONDITIONS

The following additional terms and conditions are requirements of this task order:

COMPLIANCE WITH NEGOTIATED AGREEMENTS

The contract will honor and comply with all previously negotiated contractors with the Atlanta Work Congress Center and Atlanta hotels entered into on behalf of EPA.

COLLECTION OF REGISTRATION FEES

Registration fees collected by the contractor are anticipated to cover all contractor incurred costs for conference registration, and on-site logistics, including all audio visual needs, security, signage, educational program monitoring and conference coordination and on-site communications.

FOOD AT GOVERNMENT SPONSORED CONFERENCES

The contractor will comply with all federal government contractor requirements and restrictions regarding the purchase of food and beverage at government sponsored conferences.

For conferences and workshops under this task order incidental meals and light refreshments may be served under the following circumstances:

- (1) The meals and refreshments are incidental to the formal conference; and
- (2) food may be purchased for Federal attendees at the conferences. Non-federal attendees may arrange to pay their fair share of the cost of food and light refreshments, should they desire to do so.

- (3) it is important for the host agency to ensure the attendee's full participation in essential discussions, lectures or speeches concerning the purpose of the formal conference when meals and refreshments are served. The light refreshments must promote interaction during breaks and meals must include a speaker, panel presentation or similar activity relating to the purpose of the conference; and
- (4) the meals and refreshments are part of a formal conference that includes not just the meals and refreshments, and discussions, speeches and lectures, or other business that takes place when the meals and refreshments are served, but also includes substantial functions occurring separately from when the food is served.

The EPA TOCOR will direct when incidental meals and refreshments will be needed.

TRAVEL

Performance under this task order requires travel. The contractor shall conduct local and Continental United States (CONUS) travel in accordance with GSA's Federal Travel Regulation found here: www.gsa.gov/fttr. The contractor shall conduct Outside the Continental United States (OCONUS) travel in accordance with the Department of Defense Joint Travel Regulations found here: <http://perdiem.hqda.pentagon.mil/perdiem/trvlregs.html>. The contractor shall adhere to the requirements of Federal Acquisition Regulation (FAR) Subpart 31.2 in incurring allowable travel costs under this task order.

EPA GREEN MEETINGS AND CONFERENCES (EPAAR 1552.223-71)(MAY 2007)

The mission of the EPA is to protect human health and the environment. We expect that all Agency meetings and conferences will be staged using as many environmentally preferable measures as possible. Environmentally preferable means products or services that have a lesser or reduced effect on the environment when compared with competing products or services that serve the same purpose. As a potential meeting or conference provider for EPA, we require information about environmentally preferable features and practices your facility will have in place for the EPA event described in the solicitation.

The following list is provided to assist you in identifying environmentally preferable measures and practices used by your facility. More information about EPA's Green Meetings initiative may be found on the Internet at <http://www.epa.gov/oppt/greenmeetings/>. Information about EPA voluntary partnerships may be found at <http://www.epa.gov/partners/index.htm>.

- (a) Do you have a recycling program? If so, please describe.
- (b) Do you have a linen/towel reuse option that is communicated to guests?
- (c) Do guests have easy access to public transportation or shuttle services at your facility?
- (d) Are lights and air conditioning turned off when rooms are not in use? If so, how do you ensure this?
- (e) Do you provide bulk dispensers or reusable containers for beverages, food and condiments?
- (f) Do you provide reusable serving utensils, napkins and tablecloths when food and beverages are served?
- (g) Do you have an energy efficiency program? Please describe.
- (h) Do you have a water conservation program? Please describe.
- (i) Does your facility provide guests with paperless check-in & check-out?
- (j) Does your facility use recycled or recyclable products? Please describe.
- (k) Do you source food from local growers or take into account the growing practices of farmers that provide the food? Please describe.

- (l) Do you use biobased or biodegradable products, including biobased cafeteria ware? Please describe.
- (m) Do you provide training to your employees on these green initiatives? Please describe.
- (n) What other environmental initiatives have you undertaken, including any environment-related certifications you possess, EPA voluntary partnerships in which you participate, support of a green suppliers network, or other initiatives? Include "Green Meeting" information in your quotation so that we may consider environmental prefer-ability in selection of our meeting venue

VII. INCORPORATION OF CONTRACTOR'S PROPOSAL

The contractor's proposal, in response to BATS MAS RFO #003, dated September 30, 2012 is hereby incorporated into this task order statement of work.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

1

2

2. AMENDMENT/MODIFICATION NO.

001

3. EFFECTIVE DATE

See Block 16C

4. REQUISITION/PURCHASE REQ. NO.

5. PROJECT NO. (If applicable)

6. ISSUED BY

CODE

SRRPOD

7. ADMINISTERED BY (If other than Item 6)

CODE

SRRPOD

SRRPOD

US ENVIRONMENTAL PROTECTION AGENCY

SUPERFUNDRCRA REGIONAL PROCUREMENT

OPERATIONS

1200 PENNSYLVANIA AVE NW

WASHINGTON DC 20460

SRRPOD

US ENVIRONMENTAL PROTECTION AGENCY

SUPERFUNDRCRA REGIONAL PROCUREMENT

OPERATIONS

1200 PENNSYLVANIA AVE NW

WASHINGTON DC 20460

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

SYSTEMS RESEARCH AND APPLICATIONS CORPORATION

4300 FAIR LAKES COURT

FAIRFAX VA 220334232

(x)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

x

10A. MODIFICATION OF CONTRACT/ORDER NO.

EP-W-12-021

0001

10B. DATED (SEE ITEM 13)

09/26/2012

CODE 097779698

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	
	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Mutual Agreement of the Parties
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Tax ID Number: (b)(4)

DUNS Number: 097779698

Brownfields and Land Revitalization Analytical and Technical Support Task Order Award - Support for 2013 National Brownfields Conference

TOPO: Patricia Overmeyer

The purpose of this modification is to establish a mutual agreement of the parties in regards to conference fee collections as defined in Task 4 of the subject Task Order Statement of Work. All other terms and conditions remain unchanged.

(See additional pages for details...)

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Meghan Thomas

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

(Signature of Contracting Officer)

NSN 7540-01-152-8070

Previous edition unusable

STANDARD FORM 30 (REV. 10-83)

Prescribed by GSA

FAR (48 CFR) 53.243

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-12-021/0001/001PAGE OF
2 2

NAME OF OFFEROR OR CONTRACTOR

SYSTEMS RESEARCH AND APPLICATIONS CORPORATION

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>In consideration of the right to collect fees to cover an anticipated \$425,000 for on-site expenses for AV, trade show support, security, electricity, internet and other direct costs under Contract No. EP-W-12-021, the undersigned Contractor hereby expressly agrees to provide the subject services to the United States Environmental Protection Agency without charge or "gratuitously."</p> <p>It is understood and agreed that the Contractor will provide the aforementioned other direct costs free of charge to the United States Environmental Protection Agency and that no future compensation or claim related to said services will be due or expected.</p> <p>It is also understood and agreed that this Agreement in no way amends or modifies the terms and Conditions of Contract No. EP-W-12-021.</p> <p>This Agreement does not violate the prohibition against "voluntary services" contained in 31 U.S.C. § 1342 in that services furnished pursuant to a formal agreement are not considered voluntary services. 7 Comptroller General 810 (1928).</p> <p>The signature contained in this bilateral modification warrants that he/she possess the requisite signatory authority to bind SRA International to this Agreement. Period of Performance: 09/26/2012 to 09/30/2014</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

1 2

2. AMENDMENT/MODIFICATION NO.

002

3. EFFECTIVE DATE

See Block 16C

4. REQUISITION/PURCHASE REQ. NO.

PR-OSWER-13-00125

5. PROJECT NO. (If applicable)

6. ISSUED BY

CODE

SRRPOD

7. ADMINISTERED BY (If other than Item 6)

CODE

SRRPOD

SRRPOD

US ENVIRONMENTAL PROTECTION AGENCY

SUPERFUNDRCRA REGIONAL PROCUREMENT

OPERATIONS

1200 PENNSYLVANIA AVE NW

WASHINGTON DC 20460

SRRPOD

US ENVIRONMENTAL PROTECTION AGENCY

SUPERFUNDRCRA REGIONAL PROCUREMENT

OPERATIONS

1200 PENNSYLVANIA AVE NW

WASHINGTON DC 20460

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

SYSTEMS RESEARCH AND APPLICATIONS CORPORATION

4300 FAIR LAKES COURT

FAIRFAX VA 220334232

(x)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

x

10A. MODIFICATION OF CONTRACT/ORDER NO.

EP-W-12-021

0001

10B. DATED (SEE ITEM 13)

09/26/2012

CODE 097779698

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

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12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

Net Increase:

\$239,755.62

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22 LIMITATION OF FUNDS

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Tax ID Number: (b)(4)

DUNS Number: 097779698

Brownfields and Land Revitalization Analytical and Technical Support Task Order Award - Support for 2013 National Brownfields Conference

TOPO: Patricia Overmeyer

The purpose of this modification is to obligate funds to the base period of the subject task order in the amount of \$239,755.62. The total obligated amount is hereby increased from \$239,755.62 by \$239,755.62 to the revised total obligated amount of \$479,511.24. All other terms and conditions remain unchanged.

(See page 2 for list of changes...)

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Meghan Thomas

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

(Signature of Contracting Officer)

NSN 7540-01-152-8070

Previous edition unusable

STANDARD FORM 30 (REV. 10-83)

Prescribed by GSA

FAR (48 CFR) 53.243

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

EP-W-12-021/0001/002

PAGE

OF

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NAME OF OFFEROR OR CONTRACTOR

SYSTEMS RESEARCH AND APPLICATIONS CORPORATION

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES:</p> <p>Reason for Modification : Funding Only Action</p> <p>Total Amount for this Modification: \$0.00</p> <p>New Total Amount for this Version: \$484,933.00</p> <p>New Total Amount for this Award: \$484,933.00</p> <p>Obligated Amount for this Modification:</p> <p>\$239,755.62</p> <p>New Total Obligated Amount for this Award:</p> <p>\$479,511.24</p> <p>Incremental Funded Amount changed: from</p> <p>\$239,755.62 to \$479,511.24</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Obligated Amount for this modification:</p> <p>\$239,755.62</p> <p>Incremental Funded Amount changed from</p> <p>\$239,755.62 to \$479,511.24</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code:</p> <p>13-E4-D100AG7-301D79-2505-GQ00BZ00-13D1D2E006-001</p> <p>Beginning FiscalYear 13</p> <p>Ending Fiscal Year</p> <p>Fund (Appropriation) E4</p> <p>Budget Organization D100AG7</p> <p>Quantity: 0</p> <p>Amount: \$239,755.62</p> <p>Delivery Location Code: OSWER/OBLR</p> <p>OBLR</p> <p>US EPA</p> <p>EPA WEST BUILDING</p> <p>1301 CONSTITUTION AVENUE NW</p> <p>MAIL CODE</p> <p>WASHINGTON DC 20004</p> <p>Period of Performance: 09/26/2012 to 09/30/2014</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 003		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. PR-SRRPOD-15-00197	
6. ISSUED BY SRRPOD US ENVIRONMENTAL PROTECTION AGENCY SUPERFUNDRCRA REGIONAL PROCUREMENT OPERATIONS 1200 PENNSYLVANIA AVE NW WASHINGTON DC 20460		7. ADMINISTERED BY (If other than Item 6)		5. PROJECT NO. (If applicable)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA INTERNATIONAL, INC. Attn: (b)(4) 4300 FAIR LAKES COURT FAIRFAX VA 220334232		(x) 9A. AMENDMENT OF SOLICITATION NO.		9B. DATED (SEE ITEM 11)	
CODE 097779698		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-021 0001	
				10B. DATED (SEE ITEM 13) 09/26/2012	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Decrease: -\$2,051.21
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22 LIMITATION OF FUNDS

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Tax ID Number: (b)(4)

DUNS Number: 097779698

Brownfields and Land Revitalization Analytical and Technical Support Task Order Award - Support for 2013 National Brownfields Conference

TOCOR: Patricia Overmeyer

Project Officer/Invoice Approver: Juan Tanon

The purpose of this modification is to shift funds from Task Order 1 under the Base Period to Task Order 2 under the Option Period 2 in the amount of \$2,051.21 of the same contract. All other terms and conditions remain unchanged.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Christie M. Deskiewicz	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)	16C. DATE SIGNED

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

EP-W-12-021/0001/003

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OF

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NAME OF OFFEROR OR CONTRACTOR

SRA INTERNATIONAL, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES:</p> <p>Reason for Modification : Funding Only Action Obligated Amount for this Modification: -\$2,051.21 New Total Obligated Amount for this Award: \$477,460.03 Incremental Funded Amount changed: from \$479,511.24 to \$477,460.03</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 Obligated Amount for this modification: -\$2,051.21 Incremental Funded Amount changed from \$479,511.24 to \$477,460.03</p> <p>CHANGES FOR ACCOUNTING CODE: 13-E4-D100AG7-301D79-2505-GQ00BZ00-13D1D2E006-001 Amount changed from \$239,755.62 to \$237,704.41 Percent changed from 49.44098 to 49.01799</p> <p>Delivery Location Code: OSWER/OBLR OBLR US EPA EPA WEST BUILDING 1301 CONSTITUTION AVENUE NW MAIL CODE WASHINGTON DC 20004</p> <p>Period of Performance: 09/26/2012 to 09/30/2014</p>				